



County of Santa Clara

Policy Name: Open Government Ordinance Procedures

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Policy Type: Administrative

Category: Administrative Practices

Policy Name: Open Government Ordinance Procedures

Policy Owner: County Executive

Policy Summary

The purpose of this policy is to provide County employees with the [Open Government Ordinance Procedures](#).

Policy Summary

The County of Santa Clara is committed to openness in government. County officials will work together and with the public to ensure open and effective government as well as public trust and establish a system of transparency, public participation, collaboration, and accountability. Toward this goal, the County will continue to work toward expanding access to information to the extent permitted by law and subject to valid privacy, confidentiality, security, or other restrictions.

The [Open Government Ordinance Procedures](#) are procedures to implement [Division A17](#) of the Santa Clara County Ordinance Code related to openness in government, and include administrative guidelines for the following sections of the Code:

- [Notice of Meetings \(Sec. A17-6\)](#)
- [Conduct of Meetings \(Sec. A17-8\)](#)
- [Disclosure of Public Records \(Sec. A17-12\)](#)
- [Acceptance of Gifts \(Sec. A17-13\)](#)



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- [Disclosure of Travel \(Sec. A17-14\)](#)

Procedures

See the County of Santa Clara Open Government Ordinance Procedures at <http://www.sccgov.org/sites/scc/Documents/Open%20Government%20Ordinance%20Procedures.pdf>

Definitions

None.

Frequently Asked Questions

None.

Related Policies

- Legal Services Policy - <https://saecommon.sccgov.org/countypolicy/Legal-Services-Policy.pdf>
- Open Government Ordinance – Division A17- http://library.municode.com/HTML/13790/level2/TITAGEAD_DIVA170_PGO.html#TOPTITLE

Related Forms and Information

- Santa Clara County's webpage on Reform Efforts - <http://www.sccgov.org/sites/scc/Pages/reformefforts.pdf>



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History

Date	Changes Made
06/18/2015	Policy Uploaded. (Kyle Larson)