



## County of Santa Clara

Policy Name: Injury and Illness Prevention Plan

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**Policy Type:** Administrative

**Category:** Environmental Health, Safety, and Risk Management

**Policy Name:** Injury and Illness Prevention Plan

**Policy Owner:** Employee Services Agency

### Policy Purpose

The purpose of the [Injury & Illness Prevention Plan](#) is to fulfill the expressed social public policy of the State of California set forth in Article XX, Section 21 of the Constitution, to make full provision for securing safety in places of employment. Compliance with these orders may not in itself prevent occupational injuries or diseases, but will, it is believed, provide a safe environment which is a fundamental prerequisite in controlling injuries.

### Policy Summary

The County of Santa Clara **Injury & Illness Prevention Plan** sets forth policy, procedures and instructions for the County of Santa Clara Occupational Injury & Illness Prevention Program. In addition, it assigns authority, responsibility and requirements relative to these programs.

The **Injury & Illness Prevention Plan** establishes the framework and expectations for a comprehensive Workplace Safety Program. The County's intent is to have a Workplace Safety Program that provides the information, equipment, guidance, training, and technical support every County employee needs to perform their job successfully and safely. This document summarizes the County "safety system" by outlining the roles and responsibilities of every employee. Most importantly, this policy



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statement reaffirms the County's commitment to employees and reinforces its respect for the difficult and sometimes hazardous jobs they perform every day.

A current copy of the **Injury & Illness Prevention Plan** is available from Employee Services Agency, Occupational Safety and Environmental Compliance Department (OSEC), or online at <http://www.sccgov.org/sites/osec/SafetyResources/Pages/InjuryIllnessPreventionPlan.aspx>.

The **Injury & Illness Prevention Plan** contains the following chapters:

- [Chapter 1 - Written Injury and Illness Prevention Program](#)
- [Chapter 2 - County of Santa Clara Safety & Health Policy](#)
- [Chapter 3 - Medical Treatment Procedures](#)
- [Chapter 4 - Emergencies in County Facilities](#)
- [Chapter 5 - Fire Prevention Plan](#)
- [Chapter 6 - Nomination Form for Safety Award](#)
- [Chapter 7 - Disciplinary Procedures](#)
- [Chapter 8 - County Driver Permit Policy](#)
- [Chapter 9 - Motor Vehicle Accident Procedures](#)
- [Chapter 10 - Emergency Eyewash and Shower Equipment](#)
- [Chapter 11 - Hazard Report](#)
- [Chapter 12 - Personal Protective Equipment](#)
- [Chapter 13 - Hazard Communication](#)
- [Chapter 14 - Blood Borne Pathogens](#)
- [Chapter 15 - Hearing Conservation](#)
- [Chapter 16 - Lockout/Tagout](#)
- [Chapter 17 - Respiratory Protection](#)
- [Chapter 18 - Welding](#)
- [Chapter 19 - Confined Space](#)
- [Chapter 20 - Ergonomics Program](#)



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- [Chapter 21 - Industrial Vehicles](#)
- [Chapter 22 - Violence in the Workplace](#)
- [Chapter 23 - Public Access Defibrillation Program](#)
- [Chapter 24 - Heat Illness Prevention](#)
- [Chapter 25 - Aerosol Transmissible Diseases](#)

### Procedures

See the **Injury & Illness Prevention Plan**. A current copy of the **Injury & Illness Prevention Plan** is available from Employee Services Agency, Occupational Safety and Environmental Compliance Department (OSEC), or online at <http://www.sccgov.org/sites/osec/SafetyResources/Pages/InjuryIllnessPreventionPlan.aspx>.

### Definitions

None.

### Frequently Asked Questions

None.

### Related Policies

None.

### Related Forms and Information

Additional commonly used safety forms and lists for safety and compliance can be found on the Occupational Safety and Environmental Compliance Department website, at



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<http://www.sccgov.org/sites/osec/SafetyResources/Pages/SafetyFormsLists.aspx>.

### History

Date	Changes Made
1/21/2014	Policy Uploaded. (Kyle Larson)