



Policy Type: Board

Category: Land Use

Policy Name: Recognition of Park Donations or Significant Contribution of Park Service - Board Policy 7.15

[← Previous Policy Manual Section](#)

[Next Policy Manual Section →](#)

7.15 RECOGNITION OF PARK DONATIONS OR SIGNIFICANT CONTRIBUTION OF PARK SERVICE (Adopted 12-6-11)

7.15.1 Acceptance of Contributions

All donations of personal property must conform to current park facility standards and the design guidelines established for each park. Donations of cash directed to a specific park purpose, must further an identified objective of the Park's Department.

- (A) Recognition of Donations Less than \$10,000. The Director of the Parks and Recreation Department is authorized to accept and recognize personal property or cash donations valued at less than \$10,000 so long as the contribution furthers a County park purpose or identified objective of the County Parks Department. Parks Department staff will recognize the donation following principles and standards in the Parks Department's Donation and Recognition Guidelines manual. The Parks Department shall report individual cash or personal property donations valued at less than \$10,000 in the semiannual Gift Report to the Parks and Recreation Commission and the Board of Supervisors.



County of Santa Clara

Policy Name: Recognition of Park Donations or Significant Contribution of Park Service - Board Policy 7.15

Page 2 of 3

- (B) Recognition of Donations Over \$10,000. All other gifts must be presented to the Board of Supervisors for acceptance and recognition by resolution of the Board of Supervisors.

Donors of gifts valued at \$10,000 or more may be recognized at an appropriate location in the park, following principles and standards in the Park Department's Donation and Recognition Guidelines manual.

- (a) The form of recognition in the Park will be recommended by Department staff and presented to the Parks and Recreation Commission for consideration of a recommendation to the Board of Supervisors.
- (b) The Parks and Recreation Commission recommendation for recognition will be presented to the Board of Supervisors for final approval.
- (C) Recognition of Significant Contributions of Park Service. Individuals who have contributed volunteer service will be recognized through the Parks Department's Volunteer Program annual banquet and awards dinner.

The Parks Department may recommend that the Board of Supervisors recognize significant contributions of volunteer service which may be memorialized by a plaque with a narrative of historic reference. The Department's recommendation must be supported by compelling circumstances.

- (a) The Department will present such recommendations to the Parks and Recreation Commission for consideration of a recommendation to the Board of Supervisors.



County of Santa Clara

Policy Name: Recognition of Park Donations or Significant Contribution of Park
Service - Board Policy 7.15
Page 3 of 3

- (b) The Parks and Recreation Commission recommendation for recognition will be presented to the Board of Supervisors for final approval.

Related Policies

None.

Related Forms and Information

None.

History

Date	Changes Made
2/10/2014	Policy Uploaded. (Kyle Larson)
12/6/2011	Policy Adopted. View legislative file.