



Policy Type: Board

Category: Board Operations **Sub-Category:** Advisory Boards and Commissions

Policy Name: Budgets for Commission Business - Board Policy 3.3

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3.3 BUDGETS FOR COMMISSION BUSINESS (Amended 1-14-03; Amended 3-14-17)

It is the policy of the Board of Supervisors that:

- (A) Budgets for Commission business be approved annually during budget hearings;
- (B) Miscellaneous Commission expenses for mileage, family care, and meals be reimbursed from the Clerk of the Board's budget;
- (C) Approval to expend additional funds for travel, fixed assets, and other necessary Commission business be approved in advance by the Board of Supervisors, with a funding source identified at the time the request is made; and
- (D) Incidental expenses of the Sister County Commissions, such as refreshments for visiting delegations, stationery, event and correspondence mailing - other than routine business needs such as minutes and agendas provided by the Clerk of the Board - are paid from the budget of the Office of the County Executive.

Related Policies



County of Santa Clara

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None.

Related Forms and Information

None.

History

Date	Changes Made
1/23/2014	Policy Uploaded. (John Myers)
1/14/2003	Policy Amended. View legislative file.